

CLEVELAND & CO™

External in-house counsel



NEW YEAR – NEW OPPORTUNITY. WE ARE HIRING!

FUNDS LAWYER (3 to 6+PQE) - AUSTRALIA

ABOUT CLEVELAND & CO™

Cleveland & Co External In-House Counsel™ is a specialist outsourced legal team providing legal advisory services in the investment management industry. We are built on our ability to think differently, pioneering a better way to serve our clients in an ever-changing world while fostering a culture of success.

Cleveland & Co External In-House Counsel™ provides leadership and vision for our 180+ international clients who have a combined AUM of over £8 trillion. We are an established UK law firm with our head office in London. We are in the next phase of our business plan, expanding into Asia Pacific and North American markets, with a Sydney offices just opened and other offices to be set up by the end of 2022. We are currently looking for specialist talent to join our Australian offices based in Barangaroo, Sydney to support our Australian and global client base.

We are a team of highly skilled legal professionals at the top of our game. We got here because we believe in doing whatever it takes to be successful. We are current, resourceful, dynamic, agile and proud of the impact we can make in the world. Our team of pace setting professionals is the key to supporting our global client base and their continued success. We pride ourselves on being flexible, effective and efficient in determining our clients' objectives and are driven by their success.

Cleveland & Co™ values honest people with drive who positively contribute to the team and our clients'. Are you ready to be part of a firm that is at a very exciting stage in its lifecycle with never ending opportunities?

ABOUT YOU

Cleveland & Co™ values honest people with drive who contribute to the team's and our clients' success. If you are results focused, accountable and looking for a role that will support your development, then you're the perfect fit. If you love what you do and want to make a difference, we want to hear from you. We are open to those candidates looking for part-time employment or flexible working as well as those returning from overseas or from a career break. You would hold a current practising certificate and international qualifications and/or experience is highly valued.

We are highly encouraging of lawyers obtaining international experience and qualifications.

You will need your own MacBook or other Apple device, which is part of our "bring your own device" policy.

WE ARE LOOKING FOR AN AMBITIOUS LAWYER

We are looking for an ambitious lawyer (3 to 6+ PQE) with the qualities listed above.

For this role we are looking for someone with either industry, in-house or private practise experience in ideally two or more of the following:

- investment management (retail or institutional);
- regulated funds (working with responsible entities or trustees);

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- distribution of funds or other financial products;
- fund establishment;
- international funds;
- private equity;
- real estate;
- trading and derivatives;
- custody and administration services;
- transactional documentation;
- corporate; and
- commercial contracts

Must-have skills for this role:

- English language proficiency;
- independent, resourceful, and confident with great problem-solving skills;
- strong interpersonal skills, business sense, and professionalism to communicate with all levels of management, staff and clients located in different jurisdictions;
- proactive, able to take the initiative and anticipate the firm's and client's needs;
- ability to work effectively with a range of personality types and seniority levels;
- self-starter with a history of pushing for deadline-driven results;
- ability to jump in and support the team when/where needed;
- lead and be one step ahead, constantly thinking about what needs to be done next to improve efficiency for the team and our clients;
- think of new initiatives, new ways of doing things, and introduce them into the workday, to help move us forward;
- ability to work self-sufficiently and stay highly motivated;
- ability to work in an environment requiring attention to detail and high levels of accuracy;
- ability to work autonomously where required, meet deadlines and handle constant enquiries from inside and outside the company;
- ability to commute to the office as this is an in-office role; and
- a mac laptop as we operate a BYOD policy to allow for maximum agility.

RESPONSIBILITIES

As one of our new Lawyers you will take the lead on a variety of client work, including without limitation:

- financial services regulation;
- funds (mutual, private equity, real estate, hedge and listed);
- distribution and placement;
- investment advice, execution, transition management, overlay;
- custody and administration;
- broker-dealer arrangements;
- trading documentation;
- entity establishment;
- transactional documentation (LPAs, Asset and Share Sale Agreements, term sheets, DD etc);
- corporate lending;
- commercial contracts;
- legal research; and
- writing legal articles

The right candidate for this lawyer role will also be adept at:

- building and managing client relationships;
- working collaboratively to deliver quality work to clients; and
- driving strategy to contribute to the success the firm

BENEFITS

- 4 weeks' holiday;
- a culture of success focused on our values and results;
- opportunity to immediately impact growing a successful firm with industry recognition;
- exciting varied work gaining experience from multiple investment firms;
- scope for fast career progression and skills development;
- opportunity to attend relevant courses;
- external mentoring programme;
- performance bonus scheme;
- profit share scheme;
- statutory superannuation;
- annual away day; and
- regular social events.

LOCATION

Our office is in Barangaroo, Sydney. A mixture of physical attendance in the office and remote working is expected in the current circumstances of covid.

SALARY

Highly competitive and based on experience.

We are open to those candidates looking for part-time employment or flexible working as well as those returning from overseas or from a career break.

APPLY NOW

If you would like to find out more or be considered for our fantastic Lawyer role and work in-house with some amazing firms, not just one, please submit your application today!

CONTACT DETAILS

Please contact our recruitment team at recruitment@cleveland-co.com for more information or to submit your CV.

Please see our careers page for further information about working with us <https://cleveland-co.com/life/our-jobs/>

